



**INDIVIDUAL EXECUTIVE MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to executive member)</i>	
Title of report	Gateway 2 – Contract Award Approval Advice & Legal Services Programme
Decision-maker	Executive Member Citizenship, Equalities & Communities
Earliest date when decision can be taken	25 March 2010
Key decision – Yes/No?	Yes
Date published on forward plan	October 2009
Date sent to executive member	17 March 2010
Recommendation	<p>That the Executive member approves: The award of contracts for the delivery of Advice and Legal Services for the period 1April 2010 to 31 March 2013 to the providers as set out in the final 2 columns of the table in paragraph 23 for the total sum of £3,568,400</p> <p>The allocation of resources to each of the service packages for the three year period as set out in paragraph 7</p>

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to executive member)</i>	
Lead officer (Name and job title)	Stephen Douglas, Head of Community Engagement
Report author (Name and job title)	Andrew Matheson, Senior Development Officer
Contact number	X57648

PART B

(Executive Member to complete this section)

DECISION(S)

AS IN REPORT

REASONS FOR DECISION

AS IN REPORT

**ALTERNATIVE OPTIONS
CONSIDERED**

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

(Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full executive for decision).

Please refer to the definitions of personal and prejudicial Interests in the members code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact Legal Services for advice.

NONE

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Executive for decision.*~~

(* - Please delete as appropriate)

Signed... EA Min Dated... 26/03/10

Executive Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, Southwark Council 160 Tooley Street London SE1 2TZ – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.